



Standards Committee

Thursday, January 26, 2006

9:00 a.m.

PharmaCare Specialty Pharmacy

1002 East McDowell Road

Phoenix, AZ 85006-2625

Approved

The following provides a written summary of recorded minutes. To listen to the official recorded minutes, contact Planning Council Support. The recording will be provided for review.

MEETING MINUTES

PHOENIX
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PLANNING
COUNCIL

Attended: Colin Sheffield, Debby Elliott, Deborah Frusciano, Helen Lansche, John Zielinski, Larry Stähli, Michelle Barker, Randall Furrow, Tara Geotas

Alternates:

Excused: Claire Sinay

Absent:

Guests: Sara Warren, Michael Bryson, John Saperro, Lezli Stone, Harold Phillips, Patricia Gracia

Welcome, introductions and declarations of any conflicts-of-interest

Michelle Barker called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

Determination of quorum

Michelle Barker determined that quorum was established, with eight of ten members present at 9:05 a.m.

Chair update

None.

Administrative Agent update

None.

Review and approval of the minutes for the January 17, 2006, meeting

This item was tabled.

Michelle Barker
Standards Committee Chair

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MEETING MINUTES *continued*

Policies and Procedures discussion with HRSA technical consultants

HRSA consultant Harold Phillips described the committee's role in the design and evaluation the continuum of care, with special attention paid to moving those who know their status into primary medical care. He said the Standards Committee is charged with monitoring the standards they create to assure that they meet their intention of serving those most in need with quality HIV care. He recommended the Executive Committee decide which committee determines the Service Category definitions. (Currently, the definitions copy those created by HRSA.)

The committee referred a recommendation to the Executive Committee on how the Allocations Committee would be better suited to evaluate cost-effectiveness of service categories.

Revise the standards of care for the Pharmaceuticals (Titles I & II), and Primary Medical Care service categories

HRSA consultant Harold Phillips explained the dialogue occurring among HRSA, Quality Management consultants, the Administrative Agent's office, and County Health managers regarding additions to the standards of care. Indicators, measures, outcomes, and administration of the standards were reviewed by a QM consultant and a recommendation was developed by Lezli Stone of the AA's office. Harold Phillips assured the committee that their frustrations were shared with all involved, and he would oversee the process to avoid additional rework in the future.

Lezli Stone of the Administrative Agent's office presented her office's recommendation of revisions developed by a Quality Management consultant who reviewed the standards of care for the Pharmaceuticals (Titles I & II), and Primary Medical Care service categories. (Copies available from PCS.)

Michael Bryson of Planning Council Support asked what additional guidance might be sought prior to development of the remaining standards. Helen Lansche suggested researching dental standards through professional organizations like the ADA and Debby Elliott has already acquired three sets of professional standards for Case Management. Harold Phillips said no approved format exists but he would seek advice from the QM consultant and HRSA.

Committee Chair Michelle Barker expressed that the administrators should consider the committee's frustration in requesting assignments without any direction, and that the committee *intended* to quickly develop a simplified set of standards that would be revised once all were implemented.

As Lezli Stone presented the recommendations, she said she discussed how this EMA differs from Eastern EMAs where a single location is common for multiple services, like hospital-based settings.

Tracking the outcome of linkages could not be monitored effectively until a shared database could be implemented, and that would be unlikely for quite some time.

MEETING MINUTES *continued*

Michael Bryson suggested rescheduling the standards development to match the contracts' cycle so that implementation might occur sooner for contracts that renew soon. The committee felt that the standards for core services should remain the priority since providers would implement standards even if they are not required by contract. The committee would ask the new manager for the AA's office, Jane DuFrane, for a schedule of the Requests for Proposal (RFPs) to identify when to develop the other standards once the core services are completed.

The committee revised the standards of care for Pharmaceuticals with revisions based upon the QM consultant's recommendations. Establishing new standards for pharmacy counseling would be impractical. Instead, existing requirements of the licensing agency would be audited to assure compliance. The speed of filling prescriptions was clarified to include mailing within 3 days. HIV specialization for pharmacists would be too restrictive for the vast distances within the Phoenix EMA, but preference could be given to those who maintain Continuing Education Units in HIV coursework.

Deborah Frusciano said the committee should remind everyone that Public Health Guidelines are non-negotiable legislative mandates not controlled by the Council.

HRSA Project Officer Karen Ingvaldsen informed the committee through Harold Phillips that their deliberations regarding the recommended changes would be considered a final decision on how to revise the standards.

The committee asked Lezli Stone to clarify and reformat the standards for final presentation to the Council.

MOTION: Randall Furrow moved to approve the standards of care for Pharmaceuticals, Title I and Title II, with Lezli Stone's revisions. Larry Stähli seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Current events summary

Randall Furrow invited all to upcoming Membership Committee meetings.

PCS invited all to a workgroup on the continuum of care facilitated by HRSA consultants Emily Gantz McKay and Harold Phillips on February 7.

Michael Bryson of Planning Council Support requested the completion of forms declaring conflicts of interest and reminded members to get their alternates to complete them as well.

MEETING MINUTES *continued*

Call to the public

None.

Adjourn

The meeting adjourned at 10:57 a.m.

The next meeting of this committee is scheduled for: Tuesday, February 21, 2006.
This committee generally meets on the third Tuesday of each month.

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